

RECORD OF PROCEEDINGS

VILLAGE OF QUINCY COUNCIL MEETING

REGULAR SESSION

HELD: JANUARY 19, 2021

The regular Village of Quincy Council meeting convened from 7:30 p.m. to 9:35 p.m. at 503 S. Carlisle Street, Quincy, Ohio. Mayor Daniel Robinson called the meeting to order with the following members and visitors present:

MILLARD SHAFFER PRESENT MARILANE FRY ABSENT

ROBERT WARD PRESENT JOHN HICKMAN ABSENT

BRUCE STOTLER PRESENT CHERYL LOZIER PRESENT

EMPLOYEES: KIRK HELMANDOLLAR ADLMINISTRATOR, SANDRA WARD FISCAL OFFICER, LUKE BARKER PART TIME, JAMIE STEVENSON ZONING OFFICER, AND JOEL JACOB JOINT SEWER PLANT OPERATOR

VISITORS: DEB MORRISON

Mayor Robinson opened the meeting with an invitation to join in reciting The Pledge of Allegiance to the United States flag and The Lord's Prayer.

The monthly reports for expenditures, receipts, and fund balances were presented.

Millard Shaffer then read the minutes of the January 5, 2021 regular Village of Quincy Council meeting as prepared by the Fiscal Officer. The presentation was opened for review, discussion, corrections and final approval. After review Cheryl Lozier made a motion to approve the minutes as prepared by the Fiscal Officer for January 5, 2021 and allow them to be entered into the permanent records of the Village of Quincy. Bob Ward seconded the motion with a verbal vote as follows: Millard Shaffer Aye, Robert Ward Aye, Bruce Stotler Aye, and Cheryl Lozier Aye! The motion was approved.

A list of bills were then presented to each for review, discussion, and final approval. After review Millard Shaffer made a motion to approve payment for the bills presented. Cheryl Lozier seconded the motion with a verbal vote as follows: Millard Shaffer Aye, Robert Ward Aye, Bruce Stotler Aye, and Cheryl Lozier Aye! The motion was approved!

Kirk Helmandollar, Administrator, introduced Luke Barker to the Council and quests as the new part-time employee to the Village of Quincy. Mr. Barker told everyone a little bit about himself and then left the meeting.

Jamie Stevenson, Zoning Officer, was present for the meeting to inform the Council that he had prepared Zoning Ordinance violation notices for the Eric Ordean property and Steve Scott property. Both Mr. Scott and Mr. Ordean had campers sitting on their properties that had been used as living quarters and were parked too close to a house or house trailer. Both parties had been given verbal warning with both parties still in the same position as when they were warned and no action taken. This was a ten day notice that would be delivered as quickly as possible. Mr. Ordean was also identified as driving over a sidewalk to place the

camper and driving vehicles to park behind the camper over the sidewalk. Mr. Stevenson informed the Council that he was thinking about putting home up for sale and moving from the Village of Quincy and would no longer be able to serve as the Zoning Officer. The Fiscal Officer reported that work was started on the new web site and ask if the Zoning Ordinance was now on line with the Logan-Union-Champaign Regional Planning Commission so that it could be downloaded on the new web site. Mr. Stevenson said that it was and would e-mail it to the Fiscal Officer.

Joel Jacob, Joint Sewer Plant Operator, was present for the meeting. He informed the Council that the part-time job at the job at the Joint Sewer Plant had been put on the O.T.C.O, site adverting the opening. He stated that an unexpected person had stopped at the plant to express interest in the position. He talked to the person briefly and would keep him in mind when the hiring process began. Deb Morrison suggested that a one year probation period be used when preparing the employment agreement in order to fully make sure that the new hire could do the job and give ample time to remove them if not without problems in termination after the probationary period. Ben from DeGraff had been at the plant and helped pull pumps at the lift station. Mr. Jacob reported that the grit needs to be cleaned as there is a large amount of it in the bottom of the pit on the Quincy pump. Mr. Jacob also noted that the Regal Heating and Air had frozen up. Work on it would be looked at in May 2021 but was back to work for now. Mr. Jacob reported that he had switched the analytical service from M.A.S.I. to Pace Analytical. He also reported the fire extinguisher had been inspected and serviced at the Joint Sewer Plant and Mr. Helmandollar reported that they had also been checked and serviced throughout the Village of Quincy. Mr. Jacob reported that the vehicle has been picked up but he is unsure about the work on the brakes.

An issue was then discussed regarding Cares Act funding and replacement of the toilets throughout the Village of Quincy. Strayer Plumbing had replaced all the equipment with handicap size toilets but they were not touchless. Mr. Helmandollar reported that he had been in contact with Strayer Plumbing and would get a quote on replacing the tanks only with touchless flushing.

The Fiscal Officer reported that the work on a new website has begun. She stated that she had met with Mr. Robinson regarding moving forward with the project. She gave him a copy of the bi-sentential book for history information and a few other requested informational items. She stated that a logo would be needed and that many other items will need to be included on the site. She stated that this was the Village of Quincy website and more participation is needed to make it a good website representing the entire Village. Anyone with things that they would like to see included can be worked on by contacting the Fiscal Officer.

Mr. Helmandollar reported that he needed more information to complete his reports to the Ohio E.P.A. regarding per gallon metering of the water system and would leave it to the Fiscal Officer regarding anything she could help with. This is a new mandatory report regarding asset management that will need to be done each year.

A reminder of the 6:30 p.m. Asset Management meeting on February 2, 2021 prior to the Quincy Council meeting was given by Mayor Robinson. This meeting will be held prior to the first meeting of each month moving forward.

Millard Shaffer then discussed with the Council the need to purchase cleaning supplies at the Quincy Community Building. He also suggested the need for a new sweeper and refrigerator. The sweeper presently is not picking up and is very dated and the second refrigerator needs replaced. Council discussed the issues and determined that these purchases were justified and Mr. Helmandollar could help with credit purchases.

The Council then discussed the Logan County Sheriff Department 2021 Patrolling Agreement. Mayor Robinson informed the Council that he had received a patrolling agreement from the Logan County Sheriff Department for 2021. He noted that the per hour patrolling charge of \$35.00 per hour would remain the same. The Council determined that fifteen hours was sufficient. After review and discussion Millard Shaffer made a motion to enter into a patrolling agreement with the Logan County Sheriff's Department at \$35.00 per hour with the number of hours at fifteen hours at this time and adjusted as needed per vote of Council. Cheryl Lozier seconded this motion with a verbal vote as follows: Millard Shaffer Aye, Robert Ward Aye, Bruce Stotler Aye, and Cheryl Lozier Aye. The motion was approved and the Mayor will sign the agreement and return it to the Logan County Sheriff's Department.

Mayor Robinson then adjourned the meeting until February 2, 2021 at 6:30 p.m. for the Asset Management program and following at 7:30 p.m. the regular Village of Quincy Council meeting.

DANIEL ROBINSON, MAYOR

SANDRA WARD, FISCAL OFFICER

MILLARD SHAFFER

ABSENT

MARILANE FRY

ROBERT WARD

ABSENT
JOHN HICKMAN

BRUCE STOTLER

CHERYL LOZIER

ALL FORMAL ACTIONS OF THE VILLAGE OF QUINCY COUNCIL CONCERNING AND RELATIVE TO THE ADOPTION OF RESOLUTIONS, ORDINANCES AND/OR MOTIONS PASSED AT THIS MEETING WERE ADOPTED IN A MEETING OPEN TO THE PUBLIC IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE OHIO REVISED CODE.