

# RECORD OF PROCEEDINGS

## REGULAR VILLAGE OF QUINCY COUNCIL MEETING MINUTES

HELD: MAY 21, 2024

The regular Village of Quincy Council meeting convened at 7:30 p.m. until 9:45p.m. mat the Quincy Community building located at 503 S. Carlisle Street, Quincy, Ohio. The following members, employees, and visitors were present for the meeting:

JOHN HICKMAN	PRESENT	ROBERT WARD	PRESENT
DAWN SMITH	PRESENT	SHERYL HATFIELD	PRESENT
MILLARD SHAFFER	PRESENT	MORGAN COLLIER	PRESENT

EMPLOYEES: MIKE WEBER ADMINISTRATOR AND SANDRA WARD FISCAL OFFICER

VISITORS: DEB MORRISON, PAUL BROWN, JENNIFER SPITLER, LUKE COLLIER, JAVIER AND PAM LAZO, TERRY BRENTLINGER, JIM PEPPER, LEVI AND JEREMY BARTHAUER, AND JACKIE THORNTON CHAMBERLAIN

Mayor Robinson opened the meeting with an invitation to join in The Pledge of Allegiance and reciting of The Lord’s Prayer.

Monthly reports were presented. The listing of bills to be paid, receipts, and fund balances for the current month as well as the April utility deposit and a listing of delinquent utility users ready for shut-off.

The minutes of the May 7, 2024 regular Village of Quincy Council meeting were presented to each member of Council for review, corrections, discussion and final approval. After review, John Hickman made a motion to approve the minutes as prepared and presented by the Fiscal Officer. Millard Shaffer seconded the motion with a verbal vote as follows: John Hickman Aye, Robert Ward Aye, Dawn Smith Aye, Sheryl Hatfield Abstain, Millard Shaffer Aye, and Morgan Collier Aye. The motion was approved.

A listing of bills ready for payment was presented. After review, Millard Shaffer made a motion to pay the bills presented. Morgan Collier seconded the motion with a verbal vote as follows: John Hickman Aye, Robert Ward Aye, Dawn Smith Aye, Sheryl Hatfield Aye, Millard Shaffer Aye, and Morgan Collier Aye. The motion was approved.

Jeremy Barthauer, Fire Chief, was present for the meeting. He asks about the progress regarding open burning in the Village of Quincy. He also asks about a decision regarding filling of swimming pools outside of the Village Corporation limits. Mr. Barthauer has been approached by citizens about rules for open burning and calls about filling swimming pools outside of the Village. Mr. Barthauer can not give answers without some type of backing such as a decision by Council on swimming pools and an ordinance regulating open burning in the Village. Mr. Weber reported that fire hydrants do not have a back-flow valve to prevent water from the pumper trucks from back flowing into the water system thus

putting the water system at risk. A concern was also expressed by the Fire Department regarding filling a swimming pool and having a need for the trucks on fire run. Sheryl Hatfield made a motion not to allow the filling of swimming pools outside of town due to a lack of the back-flow valve and need of the truck during a fire run. Dawn Smith seconded the motion with a verbal vote as follows: John Hickman Aye, Robert Ward Nay, Dawn Smith Aye, Sheryl Hatfield Aye, Millard Shaffer Nay and Morgan Collier Aye. The motion was approved. Residents in the Village of Quincy will be allowed to fill private swimming pools but they must be registered with the Village Administrator & Zoning Officer. An ordinance regarding regulating open burning of recreational fires in the Village Corporation limit will need to be prepared and approved by vote of Council giving Mr. Barthauer the authority to regulate open fires. Things to be incorporated in this ordinance include: use of some type of pit to burn in and the size required for this pit, the height of the fire, allowable burn materials, and curfew for the recreational fires. Someone needs to be present at the fire sight and it needs to be an adult to oversee the fire.

Jennifer Spitler was present for the meeting and ask about live screening the meetings. Council was concerned about this type of action and tabled the matter. The public is always allowed to attend the open Council meetings and enjoyed the interaction with the public at the open meetings.

A discussion was held regarding vandalism, speeding, and curfew violations starting again in the Village. Police Terry Brentlinger will be presented regarding patrolling and areas with problems such as property damage, kids running through people's yards after dark, and people running stop signs and speeding on Main Street. Terry Brentlinger then joined the meeting and brought the new dog purchased by the DeGraff Police dog to be introduced to the Council. His name is Ice and he has already assisted in a drug bust resulting in an arrest. Mr. Brentlinger was advised of the problems and is now back of duty after his leave when loosing his home in the Indian Lake tornado. He will be addressing the issues presented.

Mike Weber then presented his meeting notes. He reported that the new signs were installed on May 16, 2024 at the Annex building and Community building. Both signs look very nice. Mr. Weber informed Council that another RD Wood fire hydrant from 1947 started leaking. It is going to cost approximately \$7, 548.35 to replace and install the hydrant as parts for the old hydrant are not available. The hydrant replace at the corner of South Street and Miami Street has water around the hydrant and needs further research. The guardrail on State Route #235 that was hit on April 29, 2024 has been turned into and awaiting results. Mr. Weber reported being contacted by Dale Clary for a one-week extension to remove the F-150 truck and dump truck by May 20, 2024 and license the pontoon boat and trailer by May 24, 2024. He was granted the extension but told that if not completed by the deadline that Wren's will be towing them off the property. Mr. Weber reported he delivered two junk car letters and 13 tall grass and weed letters. Water tower inspection is scheduled for May 22, 2024. Well #2 has not had maintenance since Spring of 2018 and needs to be done. E.P.A. suggests maintenance every five years. Moody's of Dayton gave an estimate of \$17,280.00. Mr. Weber reported that clean-up and clean-out of the maintenance building was done on Tuesday May 14, 2024 and looked very nice and was organized. Finally, Mr. Weber reported that Chris Beaver has submitted his resignation and will end his time with the Village on May 31, 2024 including any vacation, comp time, or personal time. It was reported that he has another job and is better suited for his life right now. Mr. Weber will be redoing his definition of employment for this position with Council approval when ready. He will be reposting the job when the new guidelines are ready. Mr. Weber is requesting that Mr. Beaver refund schooling cost and clothing costs given for his time of service since he had not been employed for a year. After review of costs and the fact that the items could not be used by another person as they were purchased for Mr. Beaver, the Council determined that he should repay 50% of the total cost spent on clothing. This amount will be

determined and Mr. Beaver can determine how to repay this 50% cost including schooling. Mr. Weber will present this information to Mr. Beaver.

The Fiscal Officer reported the loan payment for O.W.D.A. will be pulled on July 1, 2024 as well as O.P.W.C. on the same date.

Sheryl Hatfield agreed to represent the Village of Quincy at the Regional Income Tax Agency meeting and be a contact for the Village. This replaces John Hickman attending this meeting.

The Fiscal Officer reported that Life Insurance is now available through P.E.R.S. She has information for anyone interested.

Electric Aggregation was the next topic. The Fiscal Officer reported that she had been in contact with the organization regarding the purchasing of electric for the Village aggregation program. She was told that the purchase would be made for all entities at the same time and that this has not been done at this time but should be done soon.

The Fiscal Officer then reported that she is working with Buckeye State Bank to institute My Pay Plus allowing users to pay the Village of Quincy on line. It will cost the Village a one time set up fee of \$250.00, \$25.00 monthly for the service, and .50 per transaction payable by the payer. Credit cards will cost 2.85% of the transaction also charged to the payer. After review and discussion John Hickman made a motion to move forward with the My Pay Plus program. Bob Ward seconded the motion with a verbal vote as follows: John Hickman Aye, Robert Ward Aye, Dawn Smith Aye, Sheryl Hatfield Aye, Millard Shaffer Aye and Morgan Collier Aye. The motion was approved.

John Hickman that no action has been taken regarding the handbook revisions.

At that time Dawn Smith made a motion to move this meeting into executive session to discuss personnel business. Bob Ward seconded the motion with a verbal vote as follows: John Hickman Aye, Robert Ward Aye, Dawn Smith Aye, Sheryl Hatfield Aye, Millard Shaffer Aye, and Morgan Collier Aye. The meeting moved into executive session. John Hickman then made a motion to move the Village of Quincy Council meeting back into open session. Dawn Smith seconded the motion with a verbal vote as follows: John Hickman Aye, Robert Ward Aye, Dawn Smith Aye, Sheryl Hatfield Aye, Millard Shaffer Aye, and Morgan Collier Aye. The motion was approved and the meeting was moved back into open session.

John Hickman then made a motion to increase the minimum part-time pay for everyone from \$14.00 to \$15.00 per hour to keep wages within a competitive range. Bob Ward seconded the motion with a verbal vote as follows: John Hickman Aye, Robert Ward Aye, Dawn Smith Aye, Sheryl Hatfield Aye, Millard Shaffer Aye, and Morgan Collier Aye. The motion was approved.

At this time John Hickman approved hiring Alyza Hoelscher part-time for no more than fifteen hours at \$15.00 per hour as a summer helper to the Fiscal Officer. This person will help with getting records ready for audit and has already helped in the past with some utility billing with the current Fiscal Officer as a volunteer and is familiar with part of the mailing. Dawn Smith seconded the motion with a verbal vote as follows: John Hickman Aye, Robert Ward Abstain, Dawn Smith Aye, Sheryl Hatfield Aye, Millard Shaffer Aye, and Morgan Collier Aye. The motion was approved and the employee will start after June 1, 2024. Council was informed prior to the vote that Ms. Hoelscher was the Fiscal Officer's granddaughter and a resume was presented for review and a listing of experience.

Mayor Robinson reported that no further action has been taken regarding the formation of the proposed fire district. Steve Fansler, Solicitor, and attorney Comstock have not made contact at this time.

The meeting was adjourned at 9:45 p.m. by Mayor Robinson until June 4, 2024 at 7:30 p.m. at the Quincy Community building.

DANIEL ROBINSON, MAYOR

SANDRA WARD, FISCAL OFFICER

JOHN HICKMAN, PRESIDENT OF COUNCIL

ROBERT WARD

DAWN SMITH

SHERYL HATFIELD

MILLARD SHAFFER

MORGAN COLLIER

ALL FORMAL ACTIONS OF THE VILLAGE OF QUINCY COUNCIL CONCERNING AND RELATIVE TO THE ADOPTION OF RESOLUTIONS, ORDINANCES, AND/OR MOTIONS PASSED AT THIS MEETING WERE ADOPTED IN A MEETING OPEN TO THE PUBLIC IN COMPLIANCE WITH THE LAW, INCLUDING SECTION 121.22 OF THE OHIO REVISED CODE.